



**P O Box 95
Monument, OR 97864**

ANNUAL MEETING MINUTES

October 15, 2024

Monument Senior Center

Call to Order: Annual Meeting was called to order by Lisa Atkin at 5:00 pm.

Board of Directors in attendance –Lisa Atkin, Brian Campbell, and John Volle.

Associate Directors in attendance – None in attendance.

Guests- Brent Smith - ODA

The Annual Monument Soil and Water Conservation Report for 2022-2023 was presented to the Board by District Manager Erik Rook and a copy of the annual report was presented and on display for the public. Additional items on display for the public were fiscal year 2022-2023 profit loss report, balance sheet, and new Auditor letter of commitment.

District manager Erik Rook provided an update on the 2022-2023 audit that was to be completed by Barnett and Moro P.C. which the district has not received. Erik updated the Board on a new letter of commitment that was signed with Solutions PC. Solutions has been working with staff on getting the audit/review complete and the district is very pleased with the communication with the new Auditor. Erik discussed that once the audit is received, it will be made available to the Board and the public.

The Annual Meeting was closed at 5:02 pm.

Monthly Board Meeting

Call to Order – The regular business meeting was called to order at 5:03 PM by Lisa Atkin. Board members in attendance: Brian Campbell, Lisa Atkin, and John Volle.

Staff – Erik Rook (District Manager), Todd Hoodenpyl (Office Manager), and Joe Spindler (Project Tech).

Guests: Brent Smith - ODA

District Minutes:

A motion was made by Brian Campbell to approve the minutes of the August 05, 2024 meeting. The motion was seconded by John Volle. The motion passed by unanimous vote.

A motion was made by Brian Campbell to approve the minutes of the Sept 12, 2024 special meeting. The motion was seconded by John Volle. The motion passed by unanimous vote.

AGENCY/ORGANIZATION REPORTS

ODA- Brent Smith introduced himself as the new Joh Day River Water Quality Specialist. Brent has been in the position for 1 ½ months and he brings a wide variety of experience with him. Brent has been in the John Day area for 25 years most of it working for the Oregon Department Of Fish and Wildlife. Brent updated the Board on the full review of the management area that will be conducted this spring and he discussed on-going SIA’s. Brent thanked the Monument SWCD for all the work done during this years incredibly busy fire season.

DISTRICT BUSINESS

1. District Manager Report: Erik Rook provided an update on current projects within the MSWCD. A copy of the detailed district report is available at the MSWCD office.
2. Financial Report: Todd Hoodenpyl provided the Monthly Fiscal report along with supporting documents. **A motion was made by Brian Campbell to approve the report as presented and was seconded by Lisa Atkin. The motion passed by unanimous vote.**

OLD BUSINESS

Small Mouth Bass – Erik Rook gave the Board and update about the completed Small Mouth Bass Grant and discussed a new monitoring project.

NEW BUSINESS

OACD Elections- **A motion was made by John Volle to allow Erik Rook to act on behalf of the Board and vote in the upcoming OACD elections. The Motion was seconded by Brian Campbell. The Motion passed by unanimous vote.**

MEETING ADJOURNED: 6:05 pm

MEETINGS:

Next Monument Soil & Water Conservation board meeting to be held at the Monument Senior Center on November 04, 2024 at 5 pm.

Approved by:

Chairman/Vice Chairman

Date

Recorded and submitted by

Date

Definitions

MSWCD: Monument Soil and Water Conservation District

NRCS : Natural Resources Conservation Service

NFJDWC: North Fork John Day Watershed Council

OWEB: Oregon Watershed Enhancement Board

ODA: Oregon Department of Agriculture

SIA: Strategic Implementation Area

AG: Agricultural

CTWS: Confederated Tribes of Warm Springs

BLM: Bureau of Land Management