

P O Box 95
Monument, OR 97864

ANNUAL MEETING MINUTES

March 7, 2023

Monument Senior Center

Call to Order: Annual Meeting was called to order by Andy Watkins at 5:12 pm.

Board of Directors in attendance –Brian Campbell, Jeff Thomas, Andy Watkins, Lisa Atkins, and Jim Bahrenburg (arrived at approximately 5:18 pm).

Associate Directors in attendance – Carrie Jewell and Judy Cavender

The Annual Report for 2021-2022 was presented by the District Manager, Erik Rook with an update on 2022 projects to include Cole/Engle, Leafy Spurge, and Smallmouth Bass. Erik updated the board on changes within the MSWCD, the Uplands Prioritization project, and spoke about projects for 2023. The final fiscal year 2021-2022 Fiscal Report was presented by Todd Hoodenpyl, Office Manager. **A motion to approve the annual Fiscal Report was made by Jeff Thomas and seconded by Andy Watkins. The motion was approved by unanimous vote.**

Elections of Officers: A motion to re-elect all officers who served in the fiscal year 2022 for 2023 was made by Jeff Thomas and seconded by Brian Campbell. The motion was approved by unanimous vote. The officers for 2022 will be as follows: Jim Bahrenburg – Chairman, Andy Watkins – Vice-Chairman, Jeff Thomas – Secretary/Treasurer.

A motion to close the annual meeting was made by Andy Watkins and seconded by Jim Bahrenburg. The motion was approved by unanimous vote. The meeting was closed at 5:36 pm.

Monthly Board Meeting

Call to Order – The regular business meeting was called to order at 5:36 by Andy Watkins. Board members in attendance: Brian Campbell, Jeff Thomas, Andy Watkins, Lisa Atkins, and Jim Bahrenburg.

Staff – Erik Rook (District Manager), Todd Hoodenpyl (Office Manager), and Emily Schmidt (Project Manager).

Guests: Aaron Roth- National Resource Conservation Service, John Volle, Steve Haus, and Joann Haus.

APPROVAL OF MINUTES:

A motion was made by Jeff Thomas to approve the meeting minutes from the 2/6/2023 board meeting and seconded by Andy Watkins. The motion passed by unanimous vote.

Annual Work Plan: The board was presented with a copy of the 2023-2024 Annual Work Plan.

A motion was made by Andy Watkins to approve the 2023-2024 Annual Work Plan and seconded by Jeff Thomas. The motion passed by unanimous vote.

AGENCY/ORGANIZATION REPORTS

NRCS: Aaron Roth, NRCS report: Aaron provided the board with a power point presentation called "NRCS Update for SWCD Boards". This presentation focused on NRCS funding, priority areas, and New Conservation Implementation Strategies. Additionally, Aaron provided an update to the board on current job openings at NRCS locally.

NFJDWC – No Report

DISTRICT BUSINESS

1. District Manager Report: Erik Rook provided an update on current projects within the MSWCD. Erik updated the board on his decision to move forward with a new website provider and discussed the cost of the move. A copy of the detailed district report is available at the MSWCD office.
2. Financial Report: Todd Hoodenpyl provided the Monthly Fiscal report along with supporting documents. Todd informed the board of account receivables, new format for fiscal reporting, and that changes made by the auditor were applied to the office QuickBooks. Additionally, the board was informed about the cancelled Hughes Net bill that has been paid. **A motion was made by Jeff Thomas to approve the report as presented and was seconded by Brian Campbell. The motion passed by unanimous vote.**
3. Project Report: Emily Schmidt provided the board with an update on all current and potential projects worked on during the last month within the district. This included Smallmouth Bass, BDAs, and multiple landowner/project site visits.

NEW BUSINESS

Budget Committee: Erik discussed with the board the need to identify several people to meet with District Staff as a Budget Committee to draft a 2023-2024 budget. Jeff Thomas suggested that Carrie Jewell, Lisa Atkins, and John Volle represent the budget committee. Board members approved of the suggestion. All three of them will be advised of a meeting date later in the month.

Jim Bahrenburg inquired about the use of area youth for projects within the MSWCD. Erik informed the board that he is currently working with the Monument School District on a project with area youth and that MSWCD staff will be attending multiple free fishing events for youth outreach.

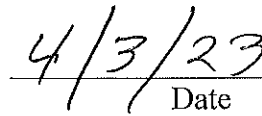
MEETING ADJOURNED: 6:45 pm

MEETINGS:

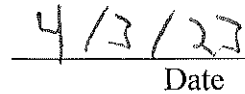
Next Monument Soil & Water Conservation board meeting to be held at the Monument Senior Center on April 3, 2023 at 5 pm.

Approved by:


Chairman/Vice Chairman


Date


Recorded and submitted by


Date

Definitions

MSWCD: Monument Soil and Water Conservation District

NRCS : Natural Resources Conservation Service

NFJDWC: North Fork John Day Watershed Council

OWEB: Oregon Watershed Enhancement Board

ODA: Oregon Department of Agriculture

SIA: Strategic Implementation Area

AG: Agricultural

CTWS: Confederated Tribes of Warm Springs

BLM: Bureau of Land Management

