



P O Box 95 Monument, OR 97864

MEETING MINUTES

January 10, 2023

Monument Senior Center

Monthly Board Meeting

Call to Order – The meeting was called to order at 5:03 by Jim Bahrenburg.

Board of Directors in attendance – Jim Bahrenburg, Andy Watkins, Lisa Atkin, Brian Campbell, Jeff Thomas (left at 5:41P).

Associate Directors in attendance – Carrie Jewell

Staff – Erik Rook (District Manager), Todd Hoodenpyl (Office Manager)

Oath of Office: Director Lisa Atkin took the oath of office and was sworn in as a Director for the Monument Soil and Water Conservation District, Zone 2.

Board of Directors Nominations:

A motion was made by Jeff Thomas to nominate Andy Watkins to the Board of Directors. The motion was seconded by Lisa Atkin. The motion passed by unanimous vote. Director Andy Watkins took the oath of office and was sworn in as a Director for the Monument Soil and Water Conservation District, Director at Large 2.

A motion was made by Jeff Thomas to nominate Jim Bahrenburg to the Board of Directors. The motion was seconded by Andy Watkins. The motion passed by unanimous vote. Director Jim Bahrenburg took the oath of office and was sworn in as a Director for the Monument Soil and Water Conservation District, Zone 1.

District Minutes:

A motion was made by Andy Watkins to approve the minutes of the May 02, 2022 minutes as presented. The motion was seconded by Jeff Thomas. The motion passed by unanimous vote.

A motion was made by Jeff Thomas to approve the minutes of the October 03, 2022 minutes as presented. The motion was seconded by Lisa Atkin. The motion passed by unanimous vote.

District Meetings: Discussions were conducted with Board Members, Maria Snodgrass ODA, and Monument SWCD staff in regards to meeting dates and the flexibility to move meeting dates to accommodate Board Members schedules.

GUEST LIST: Arron Roth NRCS, Alex Rice NFJDWC, Maria Snodgress ODA, and John Volle.

AGENCY/ORGANIZATION REPORTS

ODA: Maria Snodgress reported on current Agriculture Water Quality Grant, Soil and Water Conservation Districts Capacity Grant, and Employee updates.

NRCS: Arron Roth reported that local work group meetings are now being conducted in person, discussed new employee hires and issue finding applicants for current job vacancies. Arron also discussed 2nd annual Grant County Conservation fair and other relevant programs.

NFJDWC: Alex Rice reported on updates to the Bull Run Restoration work being conducted with the Confederated Tribes of the Umatilla and the US Forest Service. Additionally, Alex described the USDA Energy Efficiency Program and how Monument SWCD could be involved. Other projects reported on were the Rudio Assessment Project and the BLM fencing projects around Monument.

DISTRICT BUSINESS

1. District Manager Report: A full update was given of all current projects. A copy of the detailed report is available at the MSWCD office. Erik discussed extension to the Small Mouth Bass Monitoring grant and the extension/renewal to the North Fork John Day Leafy Spurge grant. Erik additionally discussed that BA Robbins' retirement gift has been delivered. The Board discussed with Erik a gift for employees for work conducted in 2022 and a decision to purchase a Cabela's gift card in the amount of \$150.00 for each employee was agreed upon.
2. Financial Report: Todd Hoodenpyl provided the Monthly Fiscal report along with supporting documents. Todd reported that a transfer from checking to both the savings account and the equipment fund in the sum of \$15,000.00 was made. Additionally, the end of year payroll reports had been completed and the Jeep has been sold to Josh Hamilton for \$2,000.00. The board was informed that the 2021-2022 audit had been completed, sent to the Secretary of State's Office, and the audit was made available for the Boards review. It was noted that BA Robbins has retired but has returned to assist with training occasionally and will be called up in the future to assist where needed. **A motion was made by Andy Watkins to approve the report as presented. The motion was seconded by Brian Campbell. The motion passed by unanimous vote.**

OLD BUSINESS

Staffing Updates: Erik discussed with the Board that Emily Schmidt is expected to arrive in Monument on the 26th of January with a start date of February 01, 2022.

NEW BUSINESS

Nothing to report.

MEETING ADJOURNED: 6:11 pm

MEETINGS: Next MSWCD board meeting to be held at the Monument Senior Center on February 06, 2023 at 5pm.

Approved by:

James Baluenburg
Chairman/Vice Chairman

2/6/23
Date

Erik Park
Recorded and submitted by

2/6/23
Date

Definitions

MSWCD: Monument Soil and Water Conservation District

NRCS : Natural Resources Conservation Service

NFJWC: North Fork John Day Watershed Council

OWEB: Oregon Watershed Enhancement Board

ODA: Oregon Department of Agriculture

SIA: Strategic Implementation Area

AG: Agricultural

CTWS: Confederated Tribes of Warm Springs

BLM: Bureau of Land Management