



Monument  
Soil & Water  
Conservation District

P O Box 95 Monument, OR 97864

## MEETING MINUTES

August 07, 2023

Monument Senior Center

### Monthly Board Meeting

**Call to Order** – The meeting was called to order at 5:03 PM by Jim Bahrenburg.

**Board of Directors in attendance** – Jim Bahrenburg, Lisa Atkin, Brian Campbell, and Andy Watkins.

**Associate Directors in attendance** – None in attendance.

**Staff** – Erik Rook (District Manager), Todd Hoodenpyl (Office Manager), Emily Schmidt (Project Manager).

### District Minutes:

**A motion was made by Brian Campbell to approve the minutes of the June 05, 2023 meeting as presented. The motion was seconded by Jim Bahrenburg. The motion passed by unanimous vote.**

**GUEST LIST:** NRCS Aaron Roth, NFJDC – Alex Rice (via phone).

### AGENCY/ORGANIZATION REPORTS

NRCS: Arron Roth reported continued hiring and recruitment issues with NRCS. Aaron reported that they will be making a job offer to an applicant with a start date this fall. Aaron said that they have funded all CSP applications and working through the Joint Chiefs applications.

NFJDC: Alex Rice reported that they have been working on Bull Run Creek where they are removing mine tailings. Alex said that they are now writing the plan for additional work. Alex informed The Board that the new greenhouse is under construction. The greenhouse will produce native plants to be used for projects or by the public. Additionally, Alex reported that the Wall Creek Restoration had been approved and funds are available for them through OWEB. Alex will be applying for the funds to start work on the project.

PUBLIC COMMENT: No Comment provided

### DISTRICT BUSINESS

1. District Manager Report: Erik Rook provided an update on current projects. A copy of the detailed report is available at the MSWCD office. Erik discussed the new billable hourly rate for the Monument SWCD and provided the Board with a copy of the new rates and associated calculations.

2. Project Report: Emily Schmidt provided the Board with an update on projects that staff have worked on throughout the last two months.
3. Financial Report: Todd Hoodenpyl provided the Monthly Fiscal report along with supporting documents. Todd Discussed current grants that have been billed, spoke about a transfer of money from savings to checking for the ODA Capacity Grant. Additionally funding concerns and progress was discussed along with payroll. **A motion was made by Andy Watkins to approve the report as presented. The motion was seconded by Brian Campbell. The motion passed by unanimous vote.**

**OLD BUSINESS**

ODA Capacity grant: Erik informed the board on the status of the past ODA Capacity grant and provided the board with a copy of the purchases made on the 2021-2023 ODA Capacity Grant. The purchase of a Drone was discussed and the Drone was on display for the public and Board Members to view.

**NEW BUSINESS**

Local Advisory Committee Meeting – Erik discussed with the Board that he Facilitated the meeting of the LAC in Long Creek.

Cavander Wetlands: Erik had a discussion about meeting with DSL and the ongoing restoration work on the wetland.

2023-2024 Annual Work Plan: The 2023-2024 Annual Workplan was presented to the board. **A motion was made by Andy Watkins to approve the MSWCD 2023-2024 Annual Workplan as presented. The motion was seconded by Lisa Atkin. The motion passed by unanimous vote.**

**MEETING ADJOURNED: 6:22 pm**

**MEETINGS:** Next MSWCD board meeting to be held at the Monument Senior Center on September 11, 2023 at 5pm.

Approved by:

  
 \_\_\_\_\_  
 Chairman/Vice Chairman

9/11/23  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Recorded and submitted by

9/11/23  
 \_\_\_\_\_  
 Date

Definitions

MSWCD: Monument Soil and Water Conservation District

NRCS : Natural Resources Conservation Service

NFJDBC: North Fork John Day Watershed Council

OWEB: Oregon Watershed Enhancement Board

ODA: Oregon Department of Agriculture

SIA: Strategic Implementation Area

AG: Agricultural

CTWS: Confederated Tribes of Warm Springs

BLM: Bureau of Land Management

ODF: Oregon Department of Forestry

ODFW: Oregon Department of Fish and Wildlife