

P O Box 95 Monument, OR 97864

MEETING MINUTES

June 05, 2023

Monument Senior Center

Monthly Board Meeting

Call to Order – The meeting was called to order at 5:00 PM by Jim Bahrenburg.

Board of Directors in attendance – Jim Bahrenburg, Lisa Atkin, Brian Campbell (via phone), Jeff Thomas (via phone).

Associate Directors in attendance – None in attendance.

Staff – Erik Rook (District Manager), Todd Hoodenpyl (Office Manager), Emily Schmidt (Project Manager).

District Minutes:

A motion was made by Jim Bahrenburg to approve the minutes of the May 01, 2023 meeting as presented. The motion was seconded by Lisa Atkin. The motion passed by unanimous vote.

GUEST LIST: NRCS Aaron Roth, John Volle.

AGENCY/ORGANIZATION REPORTS

NRCS: Arron Roth reported no new employees were hired and he was losing another staff member who will be going to work for Grant County SWCD. Aaron reported the RCPP on the South Fork is being finalized and additional funding for forestry work in Ritter. Additionally, they were finalizing the Conservation Stewardship ranking and they have been helping FSA with field visits.

PUBLIC COMMENT: No Comment provided

DISTRICT BUSINESS

- District Manager Report:** Erik Rook provided an update on current projects. A copy of the detailed report is available at the MSWCD office. Erik discussed the submitted ODA Capacity Grant and the possibility of more funding from CTWS. Additionally, Erik told the Board about the next Uplands Consultant meeting in Condon of October 19th and spoke about his upcoming meeting with DSL in regards to the Cavender Wetlands.
- Financial Report:** Todd Hoodenpyl provided the Monthly Fiscal report along with supporting documents. Todd Discussed current grants that have been billed, spoke about the problems with SAM and the Intuit transfer and the large amount of herbicide sales. A

motion was made by Lisa Atkin to approve the report as presented. The motion was seconded by Brian Campbell. The motion passed by unanimous vote.

3. Project Report: Emily Schmidt provided the Board with an update on projects that staff have worked on throughout the month. Emily informed the Board that 21 temperature loggers have been deployed in area creeks for the NFJD Small Mouth Bass grant along with all other activities.

OLD BUSINESS

ODA Capacity grant: Erik informed the board that management of the current ODA Capacity grant had some errors. He informed the board that staff are conducting an audit to appropriately document expenditures. Additionally, Erik informed the board that MSWCD may purchase a drone as part of the current Capacity grant which would decrease the amount needing spent.

NEW BUSINESS

Local Advisory Committee Meeting – Erik discussed with the Board that he was facilitating the meeting of the LAC in Long Creek this week.

Cottonwood Creek ODFW Focal Watershed: Erik had a discussion about ODFW’s commitment to restoration work on Cottonwood Creek as a priority.


MEETING ADJOURNED: 5:49 pm

MEETINGS: Next MSWCD board meeting to be held at the Monument Senior Center on July 10, 2023 at 5pm.

Approved by:



Chairman/Vice Chairman



Date



Recorded and submitted by



Date

Definitions

MSWCD: Monument Soil and Water Conservation District

NRCS : Natural Resources Conservation Service

NFJDWC: North Fork John Day Watershed Council

OWEB: Oregon Watershed Enhancement Board

ODA: Oregon Department of Agriculture

SIA: Strategic Implementation Area

AG: Agricultural