



P O Box 95
Monument, OR 97864

ANNUAL MEETING MINUTES

March 7, 2022

Monument Senior Center

Call to Order: Annual Meeting was called to order by Andy Watkins at 5:35 pm
Board of Directors in attendance –Brian Campbell via phone, Jeff Thomas via phone, and Andy Watkins physically present

The Annual Report for 2020-2021 was presented by the District Manager, Erik Rook with the fiscal portion presented by BA Robbins, Office Manager. A motion to approve the annual report was made by Jeff Thomas and seconded by Andy Watkins. The motion was approved by unanimous vote.

The annual presentation of projects completed for 2020-2021 was tabled until the 4/3/22 board meeting.

Elections of Officers: A motion to re-elect all officers who served in the fiscal year 2021 for - 2022 was made by Jeff Thomas seconded by Andy Watkins. The motion was approved by unanimous vote. The officers for 2022 will be as follows: Jim Bahrenburg – Chairman, Andy Watkins – Vice-Chairman, Jeff Thomas – Secretary/Treasurer.

A motion to close the annual meeting was made by Andy Watkins and seconded by Jeff Thomas. The motion was approved by unanimous vote. The meeting was closed at 5:45 pm.

Monthly **Board Meeting**

Call to Order – The regular business meeting was called to order at 5:45 by Andy Watkins. Board members in attendance: Brian Campbell via phone, Jeff Thomas via phone, and Andy Watkins physically present

Staff – Erik Rook (District Manager) and BA Robbins (Office Manager) both in physical attendance

Guests: Aaron Roth- National Resource Conservation Service, District Conservationist, Kristen Walz, North Fork John Day Watershed Council Executive Director, and Alex Rice North Fork John Day Watershed Council, Project Development Manager

APPROVAL OF MINUTES:

A motion was made by Andy Watkins to approve the meeting minutes from the 2/7/2022 board meeting and seconded by Brian Campbell. The motion passed by unanimous vote.

District Business: For time related issues the monthly fiscal report and audit presentation was moved up on the agenda.

The fiscal report was presented by BA Robbins. A motion to approve the report was made by Andy Watkins and seconded by Jeff Thomas. The motion was approved by unanimous vote.

BA presented the annual audit covering the highlights and performance of 2020-2021 fiscal year. A motion to approve the audit as presented was made by Andy Watkins and seconded by Jeff Thomas. The motion passed by unanimous vote. The representation letter was signed by Andy Watkins.

Board Member departure: Andy Watkins left the meeting at 6:06 pm

AGENCY/ORGANIZATION REPORTS

Aaron Roth, NRCS report: The Stewardship Classic signup deadline is March 18th. The Local Workgroup annual meeting was a success with 30 participants, it was presented via teleconference. NRCS in concert with Grant SWCD will be presenting the “1st Annual Conservation Fair” held at the Grant County Fairgrounds. There will be special speakers and partner booths. Lunch for the event will be prepared and presented by the Prairie City High School FFA. Advertising will be done through flyers and the Blue Mtn. Eagle. Flyers will be given to local conservation partners to send to their constituents. Aaron also distributed a drought map and snowpack graph to all attending the meeting.

Alex Rice, North Fork John Day Watershed Council report: Plans are under way for implementing the new NFJDWC “Strategic Action Plan” early this summer. Work is beginning on the Bureau of Land Management boundary fencing project in the Wall Creek drainage which is set to end by the last week of May. A technical assistance grant which will focus on a watershed scale assessment for Rudio Creek is planned for a spring submission to OWEB. Also, June 4th, a free fishing day is set to take place at the “Social Security Pond”. There will be food, fishing and fun. Other conservation partners will participate in this event. The Oregon Department of Fish and Wildlife will be stocking the pond as usual but providing some trophy fish as well. For subsequent years other sites are being explored, one possibility is the Monument “Cavender Pond”.

Public Comment: None

DISTRICT BUSINESS: Continued

1. District Manager Report: Erik gave his report on the status of current open projects, recent and upcoming site visits, development of upcoming projects and the grants that have been awarded.
2. Financial Report: BA Robbins reminded the board of the “Financial Management Policy”, annual review which will be presented at the 4/3/22 board meeting. In keeping with the annual fiscal responsibility, the policy is reviewed each year prior to the budget committee meetings. BA asked for the formation of the annual budget committee. The committee members are Jeff Thomas, Erik Rook and BA Robbins. The committee meeting is a public meeting and a notice will be posted.

OLD BUSINESS

1. Staffing: An interview was held for the position of Project Manager; at this time the position remains open.

NEW BUSINESS

1. Uplands Consultant: The John Day Basin Partnership advertised for an Uplands Consultant. Erik applied and was selected for the position. Kristen Walz, who is on the steering committee of the John Day Basin Partnership, informed the board of the role Erik had in upland discussions with the partnership and the asset his experience brings to the upland prioritization. The upland prioritization will likely be used to either seek additional Focus Investment Partnership funding for the John Day Basin Partnership for upland specific work, or will be used by conservation partners to demonstrate project priority for individual upland projects.

OPEN FOR DISCUSSION: None

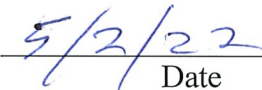
MEETING ADJOURNED: 6:16 pm

MEETINGS:

Next Monument Soil & Water Conservation board meeting to be held at the Monument Senior Center on April 3, 2022 at 5 pm.

Approved by:


Chairman/Vice Chairman


Date


Recorded and submitted by


Date

