



P O Box 95
Monument, OR 97864

ANNUAL MEETING MINUTES

June 24, 2024

Monument Senior Center

Call to Order: Annual Meeting was called to order by Andy Watkins at 5:11 pm.

Board of Directors in attendance –Andy Watkins, Lisa Atkin, Brian Campbell, John Volle, and Jeff Thomas (via phone).

Associate Directors in attendance – None in attendance.

Guests- None in attendance

The Annual Monument Soil and Water Conservation Report for 2022-2023 was presented to the Board by District Manager Erik Rook and a copy of the annual report was presented and on display for the public. Additional items on display for the public were fiscal year 2022-2023 checking, savings, and PTO account registers, along with fiscal year 2022-2023 profit loss report, balance sheet, and Auditor letter of commitment.

Office Manager Todd Hoodenpyl presented the fiscal report for fiscal year 2022-2023.

District manager Erik Rook provided an update on the 2022-2023 audit that was to be completed by Barnett and Moro P.C. which the district has not received. Erik updated the Board on possible resolutions to get an Audit and discussed what the district has done to receive the audit throughout the year up to and including today. Erik discussed that once the audit is received, it will be made available to the Board and the public.

District Manager Erik Rook then provided a short power point presentation on the projects within the district and on all the program partners in the area.

The Annual Meeting was closed at 5:47 pm.

Monthly Board Meeting

Call to Order – The regular business meeting was called to order at 5:47 PM by Andy Watkins. Board members in attendance: Andy Watkins, Brian Campbell, Lisa Atkin, Jeff Thomas (via phone), and John Volle.

Staff – Erik Rook (District Manager), Todd Hoodenpyl (Office Manager), and Joe Spindler (Project Tech).

Guests: None

District Minutes:

A motion was made by Lisa Atkin to approve the minutes of the May 06, 2024 meeting. The motion was seconded by John Volle. The motion passed by unanimous vote.

AGENCY/ORGANIZATION REPORTS

None in attendance

DISTRICT BUSINESS

1. District Manager Report: Erik Rook provided an update on current projects within the MSWCD. A copy of the detailed district report is available at the MSWCD office.
2. Financial Report: Todd Hoodenpyl provided the Monthly Fiscal report along with supporting documents. Todd informed the board of account receivables, spoke about the sell of herbicides, and herbicide applications. **A motion was made by John Volle to approve the report as presented and was seconded by Brian Campbell. The motion passed by unanimous vote.**

OLD BUSINESS

District Manager Erik Rook spoke to the Board about the requirements for the upcoming SWCD election.

District manager Erik Rook followed up with the Board about a request from Keagan Forrester in regards to the Community Block Party. **A motion was made by Lisa Atkin to approve a donation of 250.00 to the 2024 Monument Block Party. The motion was seconded by Brian Campbell. The motion passed by unanimous vote.**

NEW BUSINESS

Office Manager Todd Hoodenpyl discussed with the board the need to present the Board with the ending balances for fiscal year 2023-2024 on July 01, 2024 per Budget Resolution 240415. **A motion was made by Andy Watkins to receive the ending budget balances described in Resolution 240415 at the August 05, 2024 Board Meeting and to skip the July 2024 meeting. The Motion was seconded by Lisa Atkin. The Motion passed by unanimous vote.**

MEETING ADJOURNED: 6:19 pm

MEETINGS:

Next Monument Soil & Water Conservation board meeting to be held at the Monument Senior Center on AUGUST 05, 2024 at 5 pm.

Approved by:

Andy W
Chairman/Vice Chairman

8-5-24
Date

Erin Realy
Recorded and submitted by

8-5-24
Date

Definitions

MSWCD: Monument Soil and Water Conservation District

NRCS : Natural Resources Conservation Service

NFJDWC: North Fork John Day Watershed Council

OWEB: Oregon Watershed Enhancement Board

ODA: Oregon Department of Agriculture

SIA: Strategic Implementation Area

AG: Agricultural

CTWS: Confederated Tribes of Warm Springs

BLM: Bureau of Land Management