



P O Box 95 Monument, OR 97864

MEETING MINUTES

October 3, 2022

Monument Senior Center

Monthly Board Meeting

Call to Order – The meeting was called to order at 5:00 by Jim Bahrenburg.

Board of Directors in attendance – Jim Bahrenburg, Andy Watkins, Brian Campbell and Lisa Atkin.

Associate Directors in attendance – None

Staff – Erik Rook (District Manager), BA Robbins (Office Manager)

District Minutes:

- **A motion was made by Andy Watkins to approve the Monthly Meeting minutes of September 12, 2022 as presented. The motion was seconded by Brian Campbell. The motion passed by unanimous vote.**

GUEST LIST: Arron Roth, NRCS, Alex Rice, NFJDWC. Both via phone

AGENCY/ORGANIZATION REPORTS

NRCS: Interviews for open positions were positive with the possibility on one new employee to join the John Day office as Soil Conservationist. CSP Renewals are in the process of being done. The EQIP deadline is 11/18/2022. The 20 billion funding infusion at the Federal level will begin to be realized from 2024-2026.

NFJDWC: The fieldwork season continues at a fast pace. Four project proposals have been submitted to the Focus Investment Partnership (FIP) additionally other grant opportunities are being developed.

DISTRICT BUSINESS

1. **District Manager Report:** See the attached report for project detail.
2. **Financial Report:** A monthly report was given by BA Robbins for the SWCD's finances and reviewed by the Board of Directors. **Andy Watkins made a motion to approve the monthly Financial Report. Brian Campbell 2nd the motion. The motion passed by unanimous vote.** BA reported the status of the current audit.

OLD BUSINESS

Personnel Policy review for updates and formatting corrections. **A motion to approve the Personnel Policy as presented with formatting issues to be addressed by Erik and BA was made by Andy Watkins and seconded by Lisa Atkin. Motion passed by unanimous vote.**

NEW BUSINESS

Staffing: A new member of the team will join MSWCD on 11/1/22 as replacement for BA Robbins who will be retiring. She will remain as contract consultant after 11/15/22. BA asked for permission to contact BEO Bank for Debit Card transfer as of 11/1/22. The board agreed to this transmission. Project Manager position interviews will begin 10/14/22.

MEETING ADJOURNED: 6:30 pm

MEETINGS: Next MSWCD board meeting to be held at the Monument Senior Center on November 7, 2022 at 5pm.

Approved by:

Chairman/Vice Chairman

Date

Recorded and submitted by

Date

Definitions

MSWCD: Monument Soil and Water Conservation District

NRCS : Natural Resources Conservation Service

NFJDWC: North Fork John Day Watershed Council

OWEB: Oregon Watershed Enhancement Board

ODA: Oregon Department of Agriculture

SIA: Strategic Implementation Area

AG: Agricultural

CTWS: Confederated Tribes of Warm Springs

BLM: Bureau of Land Management