



**P O Box 95
Monument, OR 97864**

MEETING MINUTES

July 1, 2019
Monument Senior Center

Monthly Board Meeting

Call to Order – Jim Bahrenburg, Chairman, called the meeting to order at 5:10 pm.

Board of Directors in attendance – Jim Bahrenburg, Troy Cox, Brian Campbell, and Andy Watkins. Jeff Thomas was not able to attend.

Associate Directors in attendance – None

Staff –Greg Hill (District Manager), Lauren Street (Project Manager), and BA Robbins (Fiscal Mgr.)

Guests: Kristin Walz, North Fork John Day Basin Watershed Council, Program Manager and John Day Basin Partnership, Program Coordinator.

APPROVAL OF MINUTES – Minutes of the June 3, 2019 regular Board Meeting were presented for approval. A motion to approve the minutes was made by Andy Watkins and seconded by Brian Campbell. With no further discussion, the motion passed by unanimous vote.

AGENCY/ORGANIZATION REPORTS: Kristin Walz, introduced herself and her role in the JDBP. She presented an update and general overview of the JDBP. She presented the Focus Investment Partnership (FIP) Agreement for signature. She gave an overview of the “Ridge top to Ridge top” 50-year strategic action plan. She will provide a link and PDF on where to find the plan. She will also send information where to find the “operations manual”. The agreement to be signed explains the distribution and prioritization of partnership funds. A motion was made to accept the agreement as presented, by Andy Watkins and seconded by Troy Cox. After discussion of the motion, it was passed by unanimous vote. A motion was made to sign the agreement as approved in the previous motion, by Andy Watkins and seconded by Troy Cox. After discussion of the motion, it was passed by unanimous vote. Kristin will provide us with a signed copy of the agreement. She will be available to come back in 6 months to provide us with an update of the partnership activities.

DISTRICT BUSINESS

1. District Manager Report. Greg informed the board of the smooth transition in the office. He reviewed his written report of last month's progress and upcoming work. He has completed his CPR training and will be receiving his certification. He & Lauren completed a chainsaw certification training. Both the ODA Capacity grant and the JDBP Capacity grants have been submitted, totaling \$124,089.52. These grants cover a two year period. Greg is in the process of studying for his herbicide applicator's license.
2. The Annual Work Plan for 2019-20 will be presented at the next board meeting for discussion and vote.
3. A motion to have Greg Hill sign future JDBP agreement's, after board approval, was made by Andy Watkins, seconded by Brian Campbell. After discussion, the motion was passed by unanimous vote.
4. A motion to have Greg Hill be the voting member representing Monument SWCD on future JDBP decisions, after board approval, was made by Andy Watkins and seconded by Troy Cox. After discussion the motion was passed by unanimous vote.
5. Project Manager, Lauren Street reviewed her Project Updates report. The report covered all projects she is working on, as well as future projects. She has passed her applicators exam and is licensed to perform any of the pesticide applications requested by landowners and as needed for granted projects.
6. Financial Report – BA presented the Financial Report with updated supplemental information covering activity through July 1st. A motion to approve the report as submitted was made by Troy Cox and seconded by Brian Campbell. With no further discussion, the motion passed by unanimous vote.
7. Office Protocol – Greg along with the rest of the staff has assessed that most of our customers and agency partners begin their work day early. A motion to change our business hours from 8:00 to 5:00, Monday through Friday to 7:00 to 4:00, Monday through Friday, was made by Andy Watkins and seconded by Jim Bahrenburg. With no further discussion, the motion passed by unanimous vote.
8. The MSWCD Mission Statement discussion was tabled until the next board meeting.

NEW BUSINESS

1. Future Programs and funding opportunities. A general discussion ensued to determine what is realistic goal for the anticipated growth of the Monument SWCD. The staff is looking for direction from the board on this matter. After discussion it was determined at this time not to set a financial target, but to “grow at a steady pace”.

OPEN FOR DISCUSSION

Greg will be gone August 21st – August 24th. He had a pre-employment commitment for this time.

Bryan Campbell will be unavailable for the following 4 Monday's, due to work related scheduling. He would be available on Wednesday's.

Andy Watkins brought to the attention of the board and staff that there is no tolerance for degrading comments regarding women and race.

MEETING ADJOURNED – The meeting was adjourned at 7:30 by general consensus.

The next regularly scheduled meeting of the Monument SWCD August 5, 2019 at 5:00 pm at the Monument Senior Center.

Approved by:

Chairman/Vice Chairman

Date

Recorded and submitted by

Date